

## Information on data protection for applicants

### 1. Information on the processing of personal data

Name and contact details of the responsible organization	Leibniz-Institut für Finanzmarktforschung SAFE e.V., House of Finance, Theodor-W.-Adorno-Platz 3, 60323 Frankfurt am Main, Phone: +49 69 798-30080, Fax: +49 69 798-30077, E-Mail: <a href="mailto:info@safe-frankfurt.de">info@safe-frankfurt.de</a>
Contact details of the data protection officer	Dr. Dennis Voigt, UBG GmbH, Im Breitspiel 21, 69126 Heidelberg, E-Mail: <a href="mailto:datenschutz@safe-frankfurt.de">datenschutz@safe-frankfurt.de</a> , Phone: +49 69 653 000 623
Categories of personal data being processed	Application-specific data (last name, first name, motivation letter, curriculum vitae, reference letters, etc.)
Source of the personal data	As far as we do not get the data directly from you, the data comes from online job portals.
Purposes of processing of the personal data	a. Establishment of the employment relationship b. Cost- and resource-effective implementation of the purpose mentioned under a.
Legal basis for processing personal data for the purposes mentioned under a. to e.	a. The legal basis for this data processing is Article 6 (1)(b) GDPR, Article 88 (1) GDPR, § 26 (8) BDSG (German federal data protection act). b. The legal basis for this data processing is Article 6 (1)(f) GDPR. The legitimate interest of the responsible organization in disclosing data to the cooperation partner and to the contract partner responsible for the hosting and maintenance of the IT infrastructure is the resulting cost- and resource-effective implementation of the purposes mentioned under a.
Transfers to a third country	SAFE uses cloud-based products of the Microsoft group of companies (Microsoft365) and has therefore concluded a contract for commissioned processing with a company of the Microsoft group. Insofar as a transfer of personal data takes place in the context of the use of these products to third countries for which the European Commission has not issued an adequacy decision, the respective transfer of personal data to these third countries is based on the EU standard contractual clauses. To the extent necessary and practicable, SAFE will take additional measures to ensure an adequate level of data protection in the context of the use of Microsoft products. Beyond this, no export of personal data to countries outside the EU/EEA will take place.

Recipients or categories of recipients of the personal data	<ul style="list-style-type: none"> <li>• Cooperation partner (university)</li> <li>• IT service provider</li> </ul>
The period for which the personal data will be stored	After the end of the 6th full calendar month after filling the position or after sending a rejection, with the earlier event being binding, the data of the affected person will be deleted.

## 2. Necessity of data collection

The provision of the above mentioned personal data of the affected person is required for the establishment of an employment relationship as well as for the cost- and resource-effective implementation of this purpose. Without this data, both purposes cannot be achieved, in particular a recruitment process cannot be carried out and, hence, no employment relationship with the affected person can be established.

## 3. Right of objection

According to Article 21 GDPR, the data subject has **the right to object with effect for the future**, on grounds relating to his or her particular situation, **at any time to processing** of personal data concerning him or her which is based on Article 6(1)(f).

The responsible organization shall then refrain from any further processing of the data unless it can provide compelling legitimate grounds for the processing which override the interests, rights and freedoms of the affected person, or unless the processing is necessary for the establishment, exercise or defense of legal claims.

## 4. Right to lodge a complaint with a supervisory authority

The affected person has the **right to lodge a complaint with a supervisory authority under Article 77 GDPR**. Without prejudice to any other administrative or judicial remedy, every affected person shall have the right to lodge a complaint with a supervisory authority, in particular in the EU- or EEA-Member State of his or her habitual residence, place of work or place of the alleged infringement if he or she considers that the processing of personal data relating to him or her infringes the GDPR.

For the responsible organization the following data protection supervisory authority is responsible:

The Hessian Commissioner for Data Protection and Freedom of Information  
 PO Box 3163  
 65021 Wiesbaden  
 Online complaint form: <https://datenschutz.hessen.de/service/beschwerde>

Any affected person is welcome to contact us first. As we all know from experience, many things can be clarified by a phone call.

## 5. Rights of the affected person

The affected person has the following rights and claims under the GDPR against the responsible organization:

- Right of **access** (Article 15 GDPR)
- Right to **rectification** (Article 16 GDPR)
- Right to **erasure** ('right to be forgotten') (Article 17 GDPR)
- Right to **restriction of processing** (Article 18 GDPR)
- Right to **data portability** (Article 20 GDPR)

***Your Leibniz-Institut für Finanzmarktforschung SAFE e.V.***